

MINUTES OF MEETING
NORTH SPRINGS IMPROVEMENT DISTRICT

The regular meeting of the Board of Supervisors of the North Springs Improvement District was held Wednesday, July 11, 2012 at 5:00 p.m. in the district office, 9700 N.W. 52nd Street, Coral Springs, Florida.

Present and constituting a quorum were:

David Gray	President
Vincent Morretti	Secretary
Vandin Calitu	Assistant Secretary

Also present were:

Doug Hyche	District Manager
Dennis Lyles	District Counsel
Rod Colon	Director of Operations
Jane Early	District Engineer
Brenda Schurz	District Clerk
Nick Schooley	Drainage Supervisor
Donna Holiday	GMS-South Florida, LLC
Jim Ash	Tyler Technologies

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hyche called the meeting to order at 5:00 p.m.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the June 8, 2012 Meeting

Mr. Hyche stated the second item of business is approval of the minutes of the June 8, 2012 meeting.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor the minutes of the June 8, 2012 meeting were approved as presented.
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THIRD ORDER OF BUSINESS

Staff Reports

A. Manager

I. Discussion of Interlocal Agreement with Coral Springs Improvement District and Presentation of Transition Plan

Mr. Colon stated basically in addition to this outline we prepared a cost analysis on what it would take to renew the agreement with CSID versus NSID implementing its own services. One of the things that we can't get up and running immediately would be the utility billing that I will discuss in a minute. CSID has agreed to renew the interlocal agreement for utility billing at the same rate as the previous interlocal agreement. Dennis has a copy of the agreement and I believe he is okay with the language except for a couple of minor tweaks.

Mr. Lyles stated a couple of minor tweaks and I contacted staff over there and they are okay with the suggested changes that I made so we are good to go today.

Mr. Colon stated what we would actually be doing is renew the interlocal agreement just for utility billing services, however, at a certain point in the future we plan on taking these services in-house.

We believe to implement the utility billing, which is on the first page under Table 1.0 compared to \$148,695 it would cost NSID only \$50,000 extra because we would hire one additional person. NSID currently has two employees working for us at the CSID office and we would take those employees over here and it would be the same cost amount, there wouldn't be any increase because we are paying for those employees plus \$148,695. We would need to hire at least one more person to help out and that is where the \$50,000 comes in on that line item.

For human resources staff went out and met with several companies, ADP, Compupay and we have a quote from Compupay close to \$6,000 and a lot of the human resources functions were already being implemented in-house by our own staff so there is a significant savings there for human resources.

For accounting it would be a slight increase because we would hire an accountant to oversee the accounting department and help out with utility billing.

If you look at the total operational costs on the bottom and look at the analysis we are saving about \$98,295 a year by NSID taking these services in-house.

If you flip the page we have startup costs. Start up costs for the accounting software is the most expensive at \$249,000. In the future we plan on adding an extra 1,500 to 2,000 homes in the Wedge. One of the things that CSID told us is they were going to charge us more money for these homes in the Wedge when they come in service so with the startup cost of \$249,000

and with some miscellaneous equipment that we would need at \$10,000 those startup costs would be somewhere around \$269,000 for the utility billing department.

As you can see we are very limited on storage space and offices and we would need to temporarily rent some office space until our conversion of the chlorine dock for the offices is complete. We believe that would be about a year and also about a year and a half for the R.O. administrative offices to be built. We would need to temporarily have office space across the street in the Magnolia Shopping Center, which is going to help us out because we are very cramped in this office space. That is a temporary startup cost that we would also need.

When it comes to accounting there is no way we can get our accounting department up and running immediately so we have a proposal from GMS for \$60,000 but they were already doing Heron Bay Commons for \$16,500. It would be an increase of \$43,500 for GMS to do the accounting temporarily until we get up and running.

The total startup cost would be \$346,000 and if you look at the calculation on the bottom it says that if you divide \$346,000 by \$98,295 you are going to get 3.5 years for us to recoup the start up costs and from that point forward we will have a cost savings of \$98,000 a year.

Mr. Hyche stated we would stand alone at that point and we won't have to rely on CSID for any of their services, we will have our own software, our own hardware.

Mr. Calitu stated you are going to save more because you said you are only going to rent for about a year so the second year will be less.

Mr. Colon stated that is right but these are startup costs. If you look at the first page for operational costs that would be the operational cost from this point forward. Obviously, the cost savings is quite a bit and we aren't dependent on anyone else for any increase because we know what it is going to be. One more thing about the startup costs these are the actual numbers. We got the number for accounting software from an RFP that we put on the street, GMS is an actual number, the office/storage is what the rent will cost across the street. These are not estimates they are actual costs except for the miscellaneous office furniture for \$10,000.

Mr. Gray asked for human resources what are they doing for us now for the \$53,000?

Mr. Hyche responded basically our payroll; he is keeping some records, personnel files, insurance administration.

Mr. Gray stated when I look at the quote from Compupay it is all payroll related.

Mr. Colon responded right because a lot of the compliance stuff NSID has been doing anyway. When it comes to the I-9s and everything we are going to do that in-house, background checks when it comes to HR staff is going to do that. We have been doing a lot of it anyway.

Mr. Hyche stated and just sending the records over to CSID.

Mr. Colon stated the majority of what Compupay is doing is really what we need, we need someone to help with the allocation of the garnishments when it comes to child support and things like that and that is really what their major service is but everything else we can do in-house or we have been doing a lot of that in-house. We do all the hiring and firing here.

Mr. Hyche stated our own insurance.

Mr. Colon stated we have one member on our staff who has an extensive human resources background too.

Mr. Gray asked when you say accounting versus utility billing, the utility billing is still part of accounting but I'm assuming you have it separated where most of the accounting goes to all our bond funds and all the other stuff?

Mr. Colon responded accounting is basically keeping track of procurement or operational costs, invoices when they come in, audits. Utility billing is just that, our girls send out invoices for how much water is used and it also deals with the water meters and we also employ two additional water meter people anyway who work directly for NSID. You get your bill you pay it and CSID deposits the money into an account.

Mr. Hyche stated into a utility account, which is then transferred over to our operating fund when we need it for payroll, a/p.

Mr. Gray asked the funding for the startup the immediate output would be the accounting software is immediate, the office printers would be immediate, the storage would be a rental we would take out so that \$44,000 is paid out gradually on a per month basis. The GMS part I'm assuming that is until we get an accountant.

Mr. Hyche stated that is correct.

Mr. Colon stated that is correct.

Mr. Gray stated so you are not paying for the accountant during that timeframe.

Mr. Colon stated we will be bringing in an accountant to go ahead and basically get those costs up and running but the reason we put in the full \$43,500 is to go ahead and basically have that transition. We are hoping not to have GMS for the entire year. We do need to have an

accountant up and running. One of the people we are talking to already works for another municipality and they have a four day work week. She is very familiar with the district, her husband used to work for the district and she would be willing to come in one day a week to help set up. GMS is also willing to help set up some of the funds and Patti Powers would still remain our treasurer.

Mr. Gray asked this is to implement the software?

Mr. Colon responded the RFP, the accounting software we are going to get to the RFP in a minute but the RFP company is actually going to implement the software, set up the fund accounts, which we have already set up on paper. We do our own budgets here. CSID doesn't do our budgets we do our own budgets here, our own fund accounting they just keep track of the ledger. They do the journal entries, the ledger and they cut the a/p checks but we do everything else. We process the invoices, we code the invoices, we also keep our own journal entries here as a backup system, we are using QuickBooks now. CSID just has a duplicate system that they are using.

Mr. Gray asked that software cost includes the full set up, they come and set it up for you and then train your people on it?

Mr. Colon responded it also includes equipment with the company we want to go with so it includes equipment, it includes setting everything up.

Mr. Hyche stated a three year maintenance and we will get to that in the RFP.

Mr. Colon stated it even includes a biometric clock, which we don't have now, which will make payroll a lot easier. Right now the guys punch in so there are a lot of perks.

Mr. Gray asked when do we get the contracts related to it?

Mr. Hyche stated the interlocal agreement.

Mr. Gray stated on the interlocal agreement part all you are asking to do here is we want to go ahead and continuing employing them. How does the contract read for termination?

Mr. Hyche responded the contract reads that we have a 180 day termination clause in it with our without cause.

Mr. Gray asked the original set up since you are planning on a turnover when would you actually plan on the turnover to take that from them?

Mr. Hyche responded a little after six months or more.

Mr. Colon stated we are hoping that within 120 days we can have our system up and running.

Mr. Gray asked and during that timeframe?

Mr. Colon stated GMS would do it.

Mr. Gray asked during the timeframe we are talking about we are paying on the interlocal agreement where does that cost reflect in the whole thing because we are still paying them on that agreement, right?

Mr. Hyche responded yes.

Mr. Gray stated we are not immediately implementing the other. We are immediately taking over the human resources, we are leaving them with utility billing and accounting they are keeping all of that.

Mr. Hyche stated just the utility billing.

Mr. Gray stated we are going to take on an accountant immediately, which GMS will come in and do.

Mr. Hyche responded yes.

Mr. Gray stated so those costs are immediate, all of the add on costs are immediate except for the rent.

Mr. Colon stated the RFP is immediate.

Mr. Hyche stated except for the rent and the other would be paid on a monthly basis.

Mr. Colon stated basically the answer to your question is all those are capital costs except for utility billing, which we are already paying anyway.

Mr. Gray stated during the first year I was trying to figure out when you throw in that cost with the accountant because we are still going to need these two people, right and we are not hiring the third person.

Mr. Colon responded right.

Mr. Gray stated so this number doesn't go into effect at all for us yet.

Mr. Colon stated not yet.

Mr. Gray stated this number will go in immediately and this number, we are going to hire the accountant.

Mr. Colon stated that is right.

Mr. Gray stated we are going to do the human resource stuff because we have the agreement here.

Mr. Colon stated that is right.

Mr. Gray stated what is coming off the operational expenses the \$50,000 and we are still on the \$148,695.

Mr. Colon stated when you say coming off these are operational costs that are to take effect at a future date but you are right about human resources we are looking to implement that now and the accounting.

Mr. Gray stated the additional cost also includes the fact that we have an overlap for the first year.

Mr. Colon stated that is right and that is why we listed these startup costs more as capital costs as opposed to operational because these are in addition to what we are paying now to CSID except for the utility billing.

Mr. Gray stated I wanted to see how the tie in was so we are going to go with them basically for the first year if it is more than six months because it is a six month cancelation because you couldn't cancel them for part of it. We are effectively going to a full year with them. During that full year we will implement bringing everything else online.

Mr. Hyche stated it makes for a smoother transition.

Mr. Gray stated that is plenty of time to implement. Do we need to approve the interlocal agreement?

Mr. Hyche stated contingent on the wording.

Mr. Lyles stated I'm assuming the board's questions have been answered and that you are satisfied with the plan and ready to go forward with the implementation of the transition plan so step one as you say would be to authorize the execution of the interlocal agreement between CSID and NSID for utility billing services as described by the director of operations.

Mr. Gray asked how does it affect the proposed budget that we have already approved?

Ms. Schurz stated that was the general fund budget and that was proposed.

Mr. Colon stated I'm working on water and sewer budget but it is looking pretty good. We have some cost savings in other areas that are going to help out the water and sewer plus we have excess funds from the facility that we have.

Mr. Gray asked the equipment and the software don't fall into that category but the operational salaries and stuff like that and costs because I know we paid them versus all that, we aren't going to have any issues with that, right?

Mr. Colon responded no, CSID is well aware of our plans.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor the interlocal agreement for utility billing services between NSID and CSID was approved subject to final legal review.

Mr. Lyles stated the focus of the tweaking that I have already had preapproved by staff of CSID relates to the fact that in the past we had provided services on a cross basis and under this agreement CSID will be providing the services and NSID will be paying for the services. There is no necessity that we provide insurance covering that or that we be classified as an independent contractor so those kinds of things that need to be tailored to an agreement by which they provide services we provide payment are the only changes that will be done, none of the financial terms change, the term and termination. We have already agreed it should be tailored in that fashion that is what I told them they will have in their hands. They are projecting to have this on their agenda.

Mr. Gray stated as I understand it they have given us 60 days notice so the original agreement is still in effect for another 45 days and then this takes effect.

Mr. Hyche stated another 60.

II. Award of Contract for RFP No. 2012-12 Municipal Finance Software

Mr. Hyche stated the second item is award of contract for RFP no. 2012-12 municipal finance software.

Mr. Colon stated this ties into the game plan we are hoping to implement. NSID put out an RFP, request for proposals, which is a lot different than a bid. We advertised certain conditions that we would like or the type of situation we are in and we requested companies to submit a proposal to solve those issues it is not price based. However, price is an evaluation in an RFP but it is not the whole thing it is really who has the best proposal that meets the needs of the district and that is the major difference between an RFP and an RFB, request for bid. Whereas with a bid you already know what the problem is and what the solution is and you just

want a price. We didn't know the best way to do the implementation of our accounting software so we decided to go the RFP route. Very similar except people are going to respond very differently, it is not apples to apples. It is basically their suggestion on what will best serve the district.

As committees are subject to the sunshine law we had to advertise in the newspaper that we were going to do the evaluations in a committee meeting and that was held on June 15th and we came up with a ranking system. The ranking system was basically on the actual responses and there was certain criteria that was met and also the amount of money they wanted to charge us. There is a ranking sheet in front of you with the RFP itself. We made notes in the evaluation committee meeting which was just myself and Brenda. We believe Adome had the best response that would meet the needs of the district strictly because a lot of the other companies tried to do ala carte where they wanted to charge for certain things and it was tough to try to distinguish some of the responses. We feel that Adome tried to include everything including the hardware, which the other companies did not. Based on that we felt that Adome actually came up with the best price and the best proposal. I don't believe they were the cheapest there was another company that might have been a little cheaper than them but it didn't include hardware and we called references too. Adome teamed up with Edmunds and Associates who would be providing the software and Adome would be providing the implementation so it is two companies in a joint venture. Staff is recommending an award of the RFP to Adome and Edmunds and Associates in the amount of \$249,000.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor Adome and Edmunds and Associates were awarded the contract to provide municipal finance software, hardware and implementation.

III. Award of Contract for Payroll Services

Mr. Hyche stated the next item is award of contract for payroll services. This is another part of the plan for implementation with us doing our payroll and HR.

Mr. Colon stated it comes out close to \$6,000 and it is a great deal. They were about \$5,000 cheaper than ADP. They actually work very well with our insurance advisor, Phil

Wardell, so it seems for what they are going to be doing it is a great deal plus the cost savings is amazing.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor the proposal from Compupay to provide payroll and HR services was approved.

IV. Consideration of Proposals for Utility Billing Services

This item withdrawn from agenda.

V. Award of Contract, Heron Bay Golf Course Wetland Mitigation Nuisance Vegetation

Mr. Hyche stated the next item is award of contract for Heron Bay Golf course wetland mitigation nuisance vegetation.

Mr. Colon stated North Springs is responsible to maintain a mitigation area and I believe that it was something WCI had implemented so that they could build and the district would maintain the mitigation area. It used to be outsourced, we decided to take it in-house and with our experience and what staff is telling us it is becoming too much of a burden for them to maintain the mitigation area and to deal with their primary responsibility which is stormwater operations. We currently have our drainage personnel doing mitigation. As the district is growing they have a lot of stuff going on and it has gotten beyond our control. We really need a company to come in who knows mitigation, knows how to identify the plants, who is better trained than our personnel who can actually do this. We have proposals from two companies. We just can't hire a landscape company they really have to know mitigation. There were two quotes submitted and we want to go with the lower quote.

Mr. Gray stated the differences between the quotes don't seem to make sense. One says quarterly for one year four events \$23,000 per visit. The second one says 104 service visits. One is twice a week and one is for once a quarter, one is 4 visits and one is 104 visits.

Mr. Colon stated this is a proposal but the contract would be written that they have to maintain compliance with the mitigation areas with what Broward County recommends. If they go once a year to spray as opposed to how many visits I'm not an expert in mitigation but we didn't write a spec on it they went out and had a site visit and they were given all the mitigation reports, which are done quarterly. Both companies are very familiar with the issues, what trees

need to be replaced. Nick met with representatives of some of the companies onsite and did a walk through with the engineer we outsourced this to that specializes in mitigation so both companies are very familiar with what they need to do. The bottom line is they have to maintain compliance. They have to listen to the engineer who does the inspections and reports that are sent to Broward County, NSID doesn't do that we outsourced that part of it. We can put wording in the contract to include just that, they have to maintain in compliance as needed.

Mr. Gray stated there is nothing wrong with twice a week. I think four times a year is not enough. I have communities that do a lot more visits than that.

Ms. Early stated 104 visits is actually what you want because they can keep on top of things and maybe one visit there is not much to do in some areas but this way they keep on top of it.

Mr. Gray stated I agree. I get a report every other week on some sites and this is twice a week, I have never heard of once a quarter.

Mr. Colon stated the good news is the company doing 104 service visits is the lower company and that is whom we recommend.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor the contract for Heron Bay Golf Course mitigation nuisance vegetation was awarded to B. G. Katz Companies in the amount of \$79,000 per year.

VI. Consideration of Proposals for Security Camera System for the New Chemical Building

Mr. Hyche stated the next item is consideration of proposals for security camera system for the new chemical building.

Mr. Colon stated we have a new building in the back that houses and stores all of our chemicals that we put in the water treatment process. We think it would be a good idea to put cameras inside and outside that building. We are trying to keep it compatible with the equipment that we have now. Firenet Systems had similar equipment with the Samsung that we are using now.

Mr. Gray asked you are comfortable having worked with them or the equipment he is using?

Mr. Colon responded we are comfortable with the equipment. We have never used them before and we wouldn't pay them until they complete the project. One of the things they did say was they would give us a discount if we dug the trench for the 1,000 feet of cable. That is an option we will try to negotiate.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor the proposal from Firenet Systems to provide security camera system for the new chemical building in the amount of \$12,890 was approved.

VII. Consideration of Maintenance and License Agreement with Parkland Reserve Community Association, Inc.

Mr. Hyche stated the next item is consideration of maintenance and license agreement with Parkland Reserve Community Association, Inc.

Mr. Lyles stated we prepared this agreement and it is essentially with Centerline Homes as you will recall them taking over that project that previously was going to be developed by others and they wanted to restructure the financial side of how the improvements were going to be installed. They wanted to not have bonds issued for their property they wanted to do it themselves. We worked out a settlement agreement, which as it is turning out is working out okay it had a five-year horizon to get everything done and this is one of the last things. There is a preserve area that is part of the entitlement process for their project that was originally envisioned to be something that would be NSID's responsibility. They want to control their own destiny so the agreement essentially allows the Parkland Reserve Community Association, the HOA, to maintain in all respects and keep in compliance this preserve area that is technically governmentally owned by NSID. We allow them to do that and we retain the right that in an emergency, a hurricane or something like that or if they aren't doing the job adequately step in and do it. This allows them to do the maintenance work on this area at their expense through their homeowners association. It takes the responsibility away from us other than the ultimate responsibility to make sure they are doing their job. We have similar type agreements for landscaping maintenance and sometimes aquatic control that is a fairly common way of doing things. This is just one final piece in their Centerline Homes way of doing that Parkland Reserve project rather than us being as actively involved as was originally envisioned. This sets the standards for what they are supposed to do, provides that they have to have insurance, those

kinds of things that you would expect to see in an agreement like this. It is a five-year rolling renewal if everything is going okay. I think that substantially covers what this is all about. It is essentially to allow them to do the preserve area maintenance on our property at their expense.

Mr. Gray asked if they fail we have the right to go in and do it and then how does the cost get appropriated once we take it over?

Mr. Lyles responded they are a sub-assessment area so if we were required to take this extraordinary step it would show up as an assessment on that assessment area assuming they don't voluntarily reimburse us that could be the case as well. The HOA may have funds on hand.

Mr. Gray stated hopefully they will take care of it. The only time I have seen with associations where something got buried was on the downturn and ran out of money.

Mr. Lyles stated we have had HOAs approach us and say we want to give this back to you because your assessments are ironclad and our collections through our HOA are not and the property values are being negatively affected so hopefully, that won't be the case with this new Parkland community.

Mr. Gray stated I'm good with them taking the initiative to do it themselves.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor the maintenance and license agreement with Parkland Reserve Community Association, Inc., copy of which is attached was approved.

Governmental Management Services Accounting Proposal

Mr. Hyche stated it is not in your agenda but we have consideration of the Governmental Management Services accounting services proposal. This ties into the first item we spoke about.

Mr. Gray asked what are the cancelation provisions?

Mr. Hyche stated this is a proposal we have to work the contract up.

Mr. Lyles stated it would normally be 30 days and they are used to that kind of term and condition so I assume they would be comfortable with it in this transaction as well.

Mr. Colon stated I just want to note that CSID actually turned down the offer to do Heron Bay Commons so that is why we had to go with GMS to do the accounting for that assessment area and they do a good job.

Mr. Gray asked on a bond issuance fee would they actually be involved in it? I thought we had other companies to handle that.

Mr. Colon responded we have another company we use to help generate the bonds we have legal counsel we were using Denise Ganz's firm Greenspoon Marder.

Mr. Gray stated so we wouldn't be using them for that. The main thing is the annual accounting services of \$60,000.

Mr. Colon responded correct.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor the proposal from GMS for accounting services was approved.

B. Attorney

There not being any, the next item followed.

C. Engineer

I. Consideration of Change Order for Additional Work – Odor Scrubbers, Drainage Sump, Concentrate Pump Station, Concentrate Force Main and Well Deletion Credit for Project No. 405376 Water Treatment Plant Improvements for a Lump Sum of \$2,700,000

Mr. Colon stated when we originally went out to bid the contractor bid exactly what we spec'd. Come to find out there are some additional things that both the county requires and some other things from lessons learned in the other district and what they are building. One of them was scrubbers and because we are going to be sending the concentrate water that is going to be tied into a wastewater lift station the county is requiring us to build some type of sub-station with an air gap so that it doesn't backflow into the potable water supply. We didn't know that at first. The county never told CH2M Hill that when they met with them to review the plans, this is coming after the fact. They will not issue a permit without it. The other thing is we needed scrubbers, which is something that should have been in the original design that the engineer should have known but we caught it now. The good news is we have money left over in the bond proceeds to pay for both these change orders.

The next change order is for the lift station rehabilitation because we are going to send this concentrate to a Broward County facility and that means that we have a certain allocation

with Broward County, which we are going to be dangerously close to so we have some lift stations that need to be rehabilitated so we don't have any stormwater run-off go into these lift stations. We need to update these lift stations to prevent infiltration from water to help us with our permitted capacity at the county. These projects involve taking the lift stations down, putting them out of service and there is a lot involved to seal them off.

We were talking about what we were going to do with these lift stations to begin with so it is really a double purpose. It does tie into the RO Plant because of the concentrate line and these lift stations haven't been rehabilitated in quite some time. I believe three years ago we did four lift stations and we have 52 and we are really lucky that we have the money to do it. It is going to add two benefits.

Mr. Hyche stated we have infiltration out there currently that needs to be taken care of.

Mr. Gray stated this says this price also includes a credit for eliminating the planned concentrate injection well.

Mr. Colon responded that is right. We are not going to be drilling a deep well injection here we are sending the concentrate to Broward County. We negotiated the deep well out and they are also going to be putting in the scrubbers. Scrubbers alone are over \$1 million plus putting the sump system in and the concentrate line and some other engineering aspects, which Jane can talk about.

Mr. Hyche stated originally Broward County was only going to take our concentrate on a temporary basis. However, that has changed and now they are willing to take it on a permanent basis.

Mr. Gray asked do we have a contract that says they are going to take it on a permanent basis?

Mr. Colon responded I have a letter from the Director of Public Works stating they are going to take it on a permanent basis.

Mr. Gray asked don't we have to pay them a fee to take that on a permanent basis?

Mr. Colon responded yes, we do have to pay them a fee but we already have the allocation with the county for that.

Mr. Gray stated I know we had talked about the deep well injection and that is gone and we are just going to ship everything to the county.

Mr. Hyche stated yes with the changing of the attitude in Broward County.

Ms. Early stated we don't have to renegotiate it to up our allocation which doing the work on the lift stations will prevent that.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor the change order with Lanzo Construction for water treatment plant improvements contract for a lump sum of \$2,700,000 was approved.

ii. Consideration of Change Order to Project No. 405376 Lift Station Rehabilitation, Lift Stations 6 through 15 for a Lump Sum Amount of \$1,800,000

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor the change order for lift station rehabilitation contract with Lanzo Construction for a lump sum of \$1,800,000 was approved.

III. Project Status Report

Ms. Early stated I also have the current project list that was not in your agenda. This is basically the same as the last one with County Line Road and the RO Plant we are still waiting on the permits and a lot of the design is ongoing.

FOURTH ORDER OF BUSINESS

Approval of Financials and Check Registers

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor the financials and check registers were approved.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor the meeting adjourned at 5:45 p.m.



Vincent Morretti
Secretary



David Gray
President